

U.S. GOVERNMENT PRINTING OFFICE
Atlanta, GA

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Compact Disc - Read Only Memory (CD-ROM)

as requisitioned from the U.S. Government Printing Office (GPO) by the

Defense Automated Printing Service

Maxwell AFB – Gunter Annex, AL

Single Award

The term of this contract is for the period

beginning Date of Award and ending August 31, 2001

NOTE: These specifications will utilize dual dimensions. The product measurements will be stated with metric dimensions first, then followed in parenthesis by the inch/pound equivalents. At a future date, metric measurements will be used exclusively in all specifications.

ABSTRACT OF PREVIOUS PRICES IS AVAILABLE*

***if not attached or on the internet** (<http://www.access.gpo.gov/procurement/abstracts/atlanta>),
you may **FAX request** to (404) 605-9185/9186.

NOTE: DIRECT ALL QUESTIONS OF A TECHNICAL NATURE CONCERNING THESE SPECIFICATIONS TO REBECCA STONE (404) 605-9172 OR E-MAIL rstone@gpo.gov. REFER ALL OTHER QUESTIONS (**INCLUDING REQUEST FOR ABSTRACT***) TO THE CONTRACT ADMINISTRATOR - TEAM A (404) 605-9174. NO COLLECT CALLS.

BID OPENING: Bids shall be publicly opened on August 16, 2000 at 2 p.m., prevailing Atlanta, GA time.

Bids must be submitted to: Atlanta Regional Printing Procurement Office, 1888 Emery Street NW, Suite 110, Atlanta, GA 30318-2566.

SECTION 1.-GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 5-99)) and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised April 1996)).

SUBCONTRACTING: The predominant production function is the manufacture of CD-ROM discs. Bidders who must subcontract the mastering and/or replication of the CD-ROM discs will be determined to be nonresponsible.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to the specifications:

Product Quality Levels:

- (a) Printing (page-related) Attributes -- Level III.
- (b) Finishing (item-related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7. Type Quality and Uniformity	Camera Copy/Electronic Media/OK'd Proofs/ Government Furnished Films
P-9. Solid and Screen Tint Color Match	Pantone Matching System/Color Sample
P-10. Process Color Match	Furnished Artwork/Electronic Media/OK'd Proof

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

SECURITY OF DATA: The contractor shall not release, or sell, to any person any technical or other data received from the Government under the contract; nor shall the contractor use the data for any purpose other than that for which it was provided to the contractor under the terms of the contract.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO purchase order will be issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "Print Order" and various jacket numbers for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through August 31, 2001. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Printing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR), are referenced in this solicitation. The offeror should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION

(a) Federal facilities are required to comply with the provisions of the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) (42 U.S.C. 11001-11050) and the Pollution Prevention Act of 1990 (PPA) (42 U.S.C. 13101-13109).

(b) During performance, in whole or in part, of this contract on a Federal facility, the Contractor shall provide to the Contracting Officer all information needed by the Federal facility to comply with the emergency planning reporting requirements of Section 302 of EPCRA, the emergency notice requirements of Section 304 of EPCRA, the list of Material Data Safety Sheets required by Section 311 of EPCRA, the emergency and hazardous chemical inventory forms of Section 312 of EPCRA, and the toxic chemical release inventory of Section 313 of EPCRA, which includes the reduction and recycling information required by Section 6607 of PPA.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of Compact Disc-Read Only Memory (CD-ROM) requiring mastering, replication of CD-ROMs, printing of title on discs, printing, binding, and packaging of various printed products, packing, and delivery.

TITLE: Compact Disc - Read Only Memory (CD-ROM).

FREQUENCY OF ORDERS: Approximately 30 orders per year.

QUANTITY: Approximately 100 to 6,000 replications per order will be required.

NUMBER OF TEXT PAGES: Pamphlet – Up to 28 pages.

TRIM SIZES:

Front Insert Card, Front Insert Folder, and Pamphlet: See Exhibit A.

Bottom Inlay Card: See Exhibit B.

GOVERNMENT TO FURNISH:

Write once CD-ROM – specifications as follows:

- A. Input creation date is MM/YY.
- B. Disc image file name is Write Once CD.
- C. File formatting is ISO 9660.
- D. The make and model of CD-ROM target drive varies greatly.

Camera ready artwork and/or furnished films.

ELECTRONIC MEDIA:

Platform: MacIntosh 7.x operating system, or Windows 3.x or 95 operating system.

Storage Media: High density 3.5" diskette or 44 MB and 88 MB SyQuest cartridges for output of reproduction medium.

Software: Programs used on the MacIntosh platform may include the following: Aldus PageMaker, QuarkXPress, Adobe Illustrator, Aldus Freehand and Adobe PhotoShop. Programs used on the Windows platform may include the following: Aldus PageMaker, CorelDraw, Adobe Illustrator, and Adobe PhotoShop.

Current or near current versions will be furnished.

Files will be supplied in both native application format and PostScript format.

Fonts: All printer and screen fonts will be furnished.

The contractor is cautioned that the furnished fonts are the property of the Government and/or its contractor(s). All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

A visual of the furnished electronic files will be provided.

GPO Form 952 (Desktop Publishing-Disk Information).

Facsimile, Form 905 (R. 3/90) with labeling and marking specifications.

Facsimile Transmission Sheets.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, on camera copy or furnished films, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the Compliance Section (404) 605-9160.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat, Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

WARNING: All electronic media provided by the Government, or any duplicates made by the contractor or his representatives, must be kept accountable and under reasonable security to prevent their unauthorized release. Discs are not to be duplicated in whole or part for any other purpose than to create material to be used in the performance of this contract. All duplicate media shall be degaused or securely overwritten and any printouts and nonerasable media shall be destroyed by the contractor. Discs provided to the contractor must be returned as indicated on the print order.

FILMS: The contractor must make all films required. Films may be opaqued on either the emulsion or non-emulsion side.

The films delivered to the Government must be the final films used for printing. They must be suitable for making press plates for subsequent reprinting without any retouching, opaquing, surprinting, or any other hand or camera work.

PROOFS: Proofs must have all elements in their proper position.

The following types of proofs may be required:

One or more sets(s) of composite Dylux, or similar proofs, or at contractor's option, digital proofs created using the same RIP that will be used to produce the product. Proofs shall be collated in page sequence with all illustrations in proper position (not pasted up) expose face and back, and trimmed to the finished size of the product.

One or more sets(s) of one-piece laminated or electrophotography color proofs. At contractor's option, digital color proofs (Kodak Approval, Screen TrueRite or similar) with a minimum resolution of 1800 dpi may be

furnished. may be furnished. Proofs will be used for color match on the press. If digital proofs are provided, the make and model number of the proofing system utilized shall be furnished with the proofs. There may be an occasional order where digital proofs are unacceptable. This will be indicated on the print order and the contractor will be required to furnish the analog proof specified.

In lieu of the above proofs, the contractor may be required to fax page proofs to the ordering activity in order to meet schedule requirements. Facsimile number and contact person will be indicated on the print order.

If any contractor's errors are serious enough in the opinion of the Government to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor is cautioned that analog proofs must be made from the final films (used for this printing) that are to be delivered to the Government.

The contractor must not print prior to receipt of an "OK to print."

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

NOTICE: Copies of the "Government Paper Specifications Standards, No. 11," dated February 1999, are for sale, on a subscription basis, by the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402; or on the GPO web site @ <http://www.gpo.gov/qualitycontrol/paperspecs/index.html>.

Color of paper furnished shall be of a uniform shade and a close match by visual inspection of the JCP and/or attached color sample(s). The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his/her opinion, materially differs from that of the color sample(s).

All paper used in each copy must be of a uniform shade.

The paper to be used will be indicated on print order.

White Litho (Gloss) Coated Cover, grammage 215 g/m² (basis weight: 80 lbs. per 500 sheets, 20 x 26"), equal to JCP Code L10.

White Vellum-Finish Cover, grammage 135 g/m² (basis weight: 50 lbs. per 500 sheets, 20 x 26"), equal to JCP Code L20.

PRINTING: Match Pantone number as indicated on the print order.

CD-ROM: Title prints on top of disc in one to six ink colors. All printing on the disc shall comply with the requirements set forth in International Standards IEC 908 and amendment, and ISO 10149. Inks used for the CD label shall not damage the lacquer layer. The front surface of the CD may be flood coated with specified PMS color ink (or match furnished color swatch), knocking out all type and line matter.

Insert Card – Prints one or two sides in up to six ink colors.

Insert Folder – Prints two sides in up to six ink colors.

Bottom Inlay Card – Prints one side only in up to six ink colors.

Pamphlets: Prints head-to-head in up to six ink colors.

Four-color process may be required on any of the above items.

INK: If lithographic ink is used in the performance of this contract, the ink shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; (b) sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent. High quality color process printing on high speed heat-set presses is expected when slow drying time significantly increases production costs.

MARGINS: Margins will be as indicated on the print order or furnished copy. Printed products may contain bleeds.

BINDING/INSERTING:

Insert Card – Trim 4 sides.

Insert Folder – Trim 4 sides – fold to 119 x 120mm (4-3/4 x 4-3/4”).

Pamphlets - Saddle-wire stitch in two places and trim three sides. Each product must contain complete 4-page signature after trimming. Single leaves connected with a lip (i.e., binding stub) to left or right side of stitches will not be allowed.

Insert Card, Folder or Pamphlet will insert with title facing out so that it can be read without opening the specified packaging.

Bottom Inlay Card – Trim 4 sides. Score or perforate (slit or slot without ink) along the 117mm (4-5/8”) dimension in 2 places, 6mm (1/4”) in from the left and right edges. Inlay cards must be folded printed side out and inserted into the back of the jewel box, with the title facing outwards, so that it can be read without opening the jewel box.

Insert Card, Insert Folder or Pamphlet to be inserted into flap of univenture pouches or jewel case as required.

DATA FORMAT VERIFICATION: Upon receipt of the input media, the contractor shall review the files for usability and completeness. The contractor shall verify compliance of each image with the requirements of ISO 9660. The contractor shall immediately notify the contract administrator of any problems with the furnished data files, including files which are damaged, unreadable, oversized, or not in compliance with ISO 9660. Any delay by the contractor in notifying the contract administrator of defective material will not release the contractor from meeting the delivery and distribution schedule.

DATA CAPACITY: Discs must be able to contain up to 74 minutes and 40 seconds of user data. (ie 688,128,000 bits of data in mode 1).

DISC MANUFACTURING SPECIFICATIONS:

Discs produced under this contract shall be 120 mm CD-ROMs as governed by the International Standards IEC 908 and Amendment ISO 9660, and ISO 10149 and all Compact Disc Systems mandated requirements. All sectors containing user data shall have their Sector Mode Byte set to (01)H and the sector content and layout shall be structured accordingly. Furthermore, discs must comply with the following requirements:

Metalizing: The reflective layer shall be completely sealed with lacquer on the inner and outer edges of the disc.

Storage Tests: Annex F of International Standard ISO 10149 shall be treated as normative to the standard. Discs subjected to testing in accordance with Annex F shall remain in compliance with these specifications.

Local Defects: The maximum allowable diameter of black spots, with or without increased birefringence, is 100 micrometers. All other specifications concerning local defects remain unchanged from those of the referenced International Standards.

Block Error Rate (BLER) may not exceed 60 when averaged over any one second interval; BLER may not exceed 25 when averaged over the entire User Data Area. There may be up to 3 bursts of E22 errors. For any one of these, the total number of E22 errors may not exceed 5 within a one second period. An occasional order may not allow the occurrence of E22 errors, this will be specified on the print order.

CHECK DISC(S): As specified on the Print Order, an occasional order may require the contractor to produce a CD Recordable (CD-R) for Government inspection prior to replication of the quantity ordered. The agency will contact the contractor by telephone or by facsimile machine with approval or disapproval within two workdays after receipt of the check disc(s). If the check disc(s) is disapproved due to faulty production by the contractor, the contractor must then provide a corrected check disc(s) for approval, and no extra time will be allowed in the production schedule. No additional charges will be allowed for this corrected disc(s). If the check disc(s) is faulty because of defective materials furnished by the Government, instructions will be furnished to the contractor for return of the defective materials and new corrected materials will be furnished to the contractor. The contractor will be allowed to charge for the check disc(s) produced from the defective materials. The schedule will start over upon the contractor's receipt of the corrected materials.

All check disc(s) must be placed in jewel boxes/cases. Although the check disc(s) will not be required to be printed, they must have the following information written on the disc for the purpose of easy identification: product name, volume, issue, and disc sequence (i.e. 1, 2, 3,). The shipping container label must be identified by GPO jacket number, program number, print order, and title.

Contractor is cautioned not to proceed with replications until approval of the check disc(s) is received.

PACKAGING: The method of packaging will be indicated on the print order.

Packaging methods will be ordered as follows:

Single-disc, double-disc, 6-disc Brilliant (or similar) jewel box cases (hinged hard plastic compartments with separate special holding beds for CD-ROMs). Jewel boxes must hold CD-ROMs securely, so that they will not be damaged in transit. Front insert card, folder and pamphlets, when ordered, must be inserted inside the front cover of the jewel box. Bottom inlays must be placed face out in the bottom of the jewel box.

Individually shrink-film wrap jewel-boxes in a moisture-proof wrapping material.

Tyvek sleeve with window: The standard 127 x 127 mm (5 x 5") spun bonded polyolefin (tyvek-type) with flap and opening at top for insertion of the CD-ROM..

Single disc Univenture Viewpak #10195 or equal: CD-ROMs must be placed in the vinyl pouch with the printed title of the CD-ROM facing outwards so as to read through the pouch. The front insert card is to be placed behind liner.

When ordered, place the vinyl pouch or tyvek sleeve into a single disc flat white CD mailer with tear tab or reclosable flaps. Mailer must be of sufficient quality to prevent damage during transit.

PACKING:

Pack bulk shipments in suitable shipping containers. Shipping containers shall have a minimum bursting strength of 1 800 kPa (275 pounds per square inch) or a minimum edge crush test (ECT) of 7 700 N per m width (44 pounds per inch width).

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split when processed through the U.S. mail system or a small package carrier delivery system.

LABELING AND MARKING:

Reproduce shipping container label from furnished copy, fill in appropriate blanks and attach to shipping containers.

DISTRIBUTION: Deliver approximately 80% of the orders f.o.b. destination to DAPS, 205 South Butler Ave., MAFB-Gunter Annex, AL 36114. The balance of the orders will deliver f.o.b. destination to the Albany, GA area; complete address will be indicated on the print order.

Submit proofs together with copy and/or electronic media to the address as specified on the print order.

All expenses incidental to the pickup and return of Government furnished materials, films produced by Contractor, and submission of proofs/check disc(s) must be borne by the contractor.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's billing for payment.

SCHEDULE: Adherence to the schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

No definite schedule can be predetermined. Furnished material and print orders must be picked up from the Defense Automated Printing Service, 205 South Butler Ave., MAFB-Gunter Annex, AL 36114.

No specific date is set for the submission of proofs unless otherwise specified. Proofs must be submitted as soon as possible to allow for revised proofs if the contractor's errors are judged serious enough to require them. Proofs will be withheld no more than two working days.

NOTE: The first workday after receipt of proofs is day one of the hold time.

The schedule begins upon notification of the availability of the print order and furnished material.

NOTE: Contractor is responsible for arranging pickup of furnished materials and print order once notification of availability has been given.

Contractor must make complete production and delivery within 5-10 workdays.

The ship date indicated on the print order is the date that products must be received at the destination specified.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during a like period of time.

The following item designations correspond to those listed in the "Schedule of Prices".

I.

- (a) 251
- (b) 24
- (c) 4
- (d) 4
- (e) 2
- (f) 2
- (g) 3
- (h) 1
- (i) 4
- (j) 5

II.

- (a) 32
- (b) 512
- (c) 128
- (d) 4

III.

- | | (1) | (2) | (3) | (4) |
|-----|-----|-----|-----|-----|
| (a) | 8 | 128 | 12 | 192 |
| (b) | 34 | 544 | 28 | 448 |
| (c) | 12 | 192 | 18 | 288 |
| (d) | 17 | 272 | 29 | 464 |

IV.

- (a) 512
- (b) 480

V.

- (a) 21
- (b) 3
- (c) 1
- (d) 3
- (e) 1
- (f) 1

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All billing submitted to the GPO shall be based on the most economical method of production.

The contractor is cautioned not to perform any operation(s) or produce any product(s) for which a price has not been offered under the contract. Further, the contractor is not to accept print orders which are outside the scope of the contract. Any changes made to the print order MUST be confirmed in writing by the Contracting Officer, Atlanta GPO. If such orders are placed by the agency, and no Modification is received from the Atlanta GPO, the contractor is to notify GPO Atlanta immediately. Failure to do so may result in nonpayment.

Fractional parts of 100 will be prorated at the per 100 rate.

Cost of all required paper will be charged under Item IV.

- I. FILMS/PREPRESS: Trim/Page-Size Film: One basic charge will be allowed for each color on each printed page or side (face or back) of the product.

NOTE: All costs involved in stripping films to or removing them from flats must be included in the base film price.

No charge will be allowed for Government furnished films. All expenses incidental to stripping or deflating Government furnished films, must be borne by the Contractor.

- (a) Trim/Page-size unit (produced from electronic media)
.....per film \$ _____
- (b) Trim/Page-size unit (produced from Government
furnished camera copy).....per film..... \$ _____

Illustrations: An illustration charge will be allowed for an element that is not furnished in position on the Government furnished material and/or that requires a separate exposure. The price offered should include the cost of all materials and operations required to produce the illustration in its final form as an integral part of the basic trim/page-size film.

(Initials)

(Return this page in triplicate)

A flat tone shall be charged as a line illustration.

Solid lines and/or reverse lines within a halftone shall be charged as a combination line and halftone illustration.

- (c) Line.....per illustration \$ _____
- (d) Square-finish halftone.....per illustration..... \$ _____
- (e) Combination line and halftone.....per illustration..... \$ _____
- (f) Strip-ins (including film).....per strip-in..... \$ _____

Charge under "Strip-ins" provides for making a film of folio line, signature line, or other minor correction and stripping into position. Only one charge will be allowed for each strip-in regardless of the number of sides stripped together.

Color Corrected Four-color Process Films of Illustrations:

- (g) To 25 square inch image.....per set \$ _____
- (h) Over 25 to 50 square inch image.....per set \$ _____

The price offered is for a complete set of four-color process films in the image size indicated.

NOTE: No charge will be allowed under this item for illustrations that are an integral part of the Government furnished material.

Proofs:

- (i) Dylux/digital black and white proofs
.....per trim/page-size unit \$ _____
- (j) One-piece laminated/digital color
proofs.....per trim/page-size unit \$ _____

- II. CD-ROMs: Prices offered shall be all inclusive for the production of CD-ROMs in accordance with the terms of these specifications; and must include the cost of all required materials and operations with the exception of Items I., III., IV., and V.

Only one mastering charge will be allowed per CD-ROM regardless of the number of replicates produced.

- (a) Mastering.....per master \$ _____
- (b) Replication of CD-ROM discs's including one
ink color.....per 100 discs \$ _____
- (c) Each additional color above one on
CD Label.....per 100 discs \$ _____
- (d) Check Disc(s).....per disc \$ _____

(Initials)

(Return this page in triplicate)

- III. **PRINTING AND BINDING:** The prices offered must be all-inclusive for printing, binding, and inserting in accordance with the terms of these specifications (with the exception of Items I., II., IV., and V. Unless otherwise specified, no more than three blank pages shall be permitted at the end of the text. For products printing in more than one color, a charge under "Each additional color" will be allowed only for the pages actually printed with the additional color(s).

		<u>Black Ink or a Color Other Than Black</u>		<u>*Each Additional Color of Ink</u>	
		<u>Makeready and Setup Charges (1)</u>	<u>Running Per 100 Copies (2)</u>	<u>Makeready and Setup Charges (3)</u>	<u>Running Per 100 Copies (4)</u>
(a)	Pamphlet.....per page	\$_____	\$_____	\$_____	\$_____
(b)	Front Insert Cardper side.....	\$_____	\$_____	\$_____	\$_____
(c)	Front Insert Folderper product.....	\$_____	\$_____	\$_____	\$_____
(d)	Bottom Inlay Cardper product.....	\$_____	\$_____	\$_____	\$_____

*Contractor will be allowed one charge under (1) and three charges under (3) for each page printed in 4-color process.

- IV. **PAPER:** Payment for all paper supplied by the contractor under the terms of these specifications, as ordered on the individual print orders, will be based on the net number of leaves furnished for the product(s) ordered. The cost of any paper required for makeready or running spoilage must be included in the prices offered.

Computation of the net number of leaves will be based on the following – each 4-3/4 x 4-3/4” page-size leaf.

- (a) White Litho Coated Cover (215 g/m² (80-lb.))....per 100 leaves \$_____
- (b) White Vellum-Finish Cover (135 g/m² (50-lb.))..per 100 leaves..... \$_____

- V. **PACKING, LABELING AND DISTRIBUTION:** Prices offered shall be all inclusive for the packaging of CD-ROMs and printed products in accordance with these specifications and must include the cost of affixing labels and all required materials and operations including shipping containers.

(Initials)

(Return this page in triplicate)

- (a) Single-disc jewel box.....per box \$_____
- (b) Double-disc jewel box.....per box \$_____
- (c) Brilliant Box (up to 6 discs).....per box \$_____
- (d) Tyvek Sleeve with window.....per sleeve \$_____
- (e) Univenture Pouch.....per pouch \$_____
- (f) Single flat white CD mailer.....per mailer \$_____

FACSIMILE BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. Facsimile bids transmitted to GPO offices will not be considered.

BIDDERS NAME AND SIGNATURE: Fill out and return three copies of all pages in "Section 4.- Schedule of Prices", initial or sign each in the space provided and submit with the original and duplicate copies (parts 1 and 2) of GPO Form 910, "Bid". Do not enter bid prices on GPO Form 910. **NOTE:** The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder_____

(City - State)

By_____

(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

NOTE: Contractor's complete address, Program Number, and bid opening date and time should be referenced on the envelope containing the bid.

(Return this page in triplicate)